

2019 Garden State Council Venturing Officer Petition



To run for office, you must complete this form and return it to the VOA Advisor by Saturday, November 3rd, 2018. A personal interview must be completed by noon on Saturday, November 3rd, 2018. Please submit your completed form or direct any questions to advisor@gscventuring.org.

To be eligible for nomination for an officer position, a candidate must be currently registered in at least one crew within the council, be younger than 21 years of age throughout the entire term of office, and have the approval of the VOA Advisor. Additionally, District Venturing Presidents must be registered in a crew within the district they intend to represent.

Name _____
(Type or print)

Crew #: _____ Crew City: _____ District: _____

Home address: _____

City: _____ State: _____ Zip: _____

Telephone (Home): _____ (Mobile): _____

E-mail: _____

Date of Birth: _____ (Must have been born on or after January 1, 1999)

School (if college, list year and major): _____

Parent/Guardian Name: _____ Parent/Guardian Phone: _____

Parent/Guardian Email: _____

I am interested, able, and willing to serve as: *(check all that apply)*

___ Council Venturing President

___ Council Venturing Vice President of Administration

___ Council Venturing Vice President of Program

___ Council Venturing Vice President of Communication

___ Council Venturing Vice President of Finance

___ District Venturing President *(circle one)* BaySea Mahalala Old Colony Quakesen White Horse

Please complete both sides of this form

VOA Advisor Approval						
This candidate is approved to run for:	CVP	VPA	VPP	VPC	VPF	DVP
_____	_____		_____			
VOA Advisor			Date			

Leadership Positions

Please list your current and previous leadership positions in Venturing (include start and end month and year):

Please list your current and previous leadership positions outside of Venturing (include start and end month and year):

Training

Please list any training courses you have participated in:

Please list any training courses you have served as staff:

Awards

Please list any awards you have earned or received:

Vision

I believe I can discharge the duties of a council Venturing officer because:

As a council Venturing officer, I would like to contribute to our council Venturing program with the following initiatives:

Any additional information relevant to your candidacy:

Certification

I, the nominee, hereby certify that I meet the qualifications for the above position(s). I understand that while I may apply for multiple positions, if elected, I can only serve in one position per year. I hereby agree to the terms outlined for the position(s) in the council VOA Rules and Standing Policy.

Nominee Signature: _____ Date _____

Parent(s) Approval (if Nominee is Under 18): _____ Date _____

Crew Advisor Approval: _____ Date _____

Council Venturing Officer Position Roles and Responsibilities

Council Venturing President

- Serves as the youth leader of the council's Venturing program
- Presides at all meetings of the Venturing Officers Association
- Supervises and leads the Council Venturing Vice Presidents and District Venturing Presidents
- Conducts regular meetings with the council and district Venturing officers to plan and execute council Venturing activities
- Represents the Garden State Council at all Area VOA functions, including, but not limited to, Area VOA meetings and the annual Area Rendezvous
- Ensures the council achieves the highest possible score on the annual Council Standards of Venturing Excellence evaluation
- Provides a report to the Council Program Committee at each Program Cabinet meeting
- Provides a report to the Council Executive Board at each meeting of the Executive Board
- Presents a written report at the end of their term to the council outlining the accomplishments and status of the Venturing program to the Scout Executive and Council Executive Board
- Further responsibilities outlined in the VOA Rules and Standing Policy
- Wears the Venturing Uniform properly

Council Venturing Vice President of Administration

- Performs the duties of the Council Venturing President in his/her absence
- Creates and maintains resources for the Venturing Awards and Recognition program
- Oversees the council Venturing Recruitment program, and assists crews with recruiting and retaining members
- Recognizes crews for successful open houses and monthly recruiting efforts
- Promotes and assists crews with training courses
- Organizes and facilitates training programs at council Venturing events upon request
- Promotes and facilitates the selection and presentation of the Venturing Leadership Award.
- Performs other duties as assigned by the Council Venturing President
- Wears the Venturing Uniform properly

Council Venturing Vice President of Program

- Plans and implements council Venturing activities and programs
- Assists appointed activity chairpersons in supervising all program committees and activities
- Prepares budgets for events and outings
- Gathers and shares information on Area, Regional, and National Venturing opportunities
- Encourages all Venturers to attend activities and training events
- Maintains a historical file of successful activities that the council, districts, and crews have run
- Performs other duties as assigned by the Council Venturing President
- Wears the Venturing Uniform properly

Council Venturing Vice President of Communication

- Prepares agendas and minutes for distribution at all VOA Meetings
- Manages content on the council's Venturing website and social media
- Responsible for creation and distribution of the monthly council Venturing e-newsletter
- Responsible for publishing promotional information for council Venturing events
- Responsible for check-in/check-out of event participants for council Venturing events
- Performs other duties as assigned by the Council Venturing President
- Wears the Venturing Uniform properly

Council Venturing Vice President of Finance

- Serves as the financial officer of the VOA
- Keeps an accounting record of all transactions
- Ensures the VOA has and follows an annual budget
- Works with the Council Venturing Vice President of Program to ensure every event has a budget and monitors event spending
- Works with their advisor to conduct regular audits of the VOA's accounts
- Recommends money earning projects to the VOA for consideration
- Responsible for collecting money for event participants for VOA-sponsored events
- Ensures all approved expenses are reimbursed in a timely manner
- Performs other duties as assigned by the Council Venturing President

District Venturing President

- Each District Venturing President performs these duties for their respective district.
- Serves as the primary link between the VOA and the crews
- Provides updates to the current state of Venturing in the district to the district Key 3
- Maintains the current list of officers and advisors for each crew in their district
- Communicates the needs of the crews in their district and the VOA and ensures crews get the assistance they need
- Wears the Venturing Uniform properly